



PLAY... POSITIVE ATTITUDES... INCLUSION & DIVERSITY

Sitter Remit

The Sitter will be responsible for providing a high quality, flexible childcare service.

The Sitter will promote the aims and objectives of the project by:

1. Providing a high standard of home based childcare on behalf of parents/carers in employment, education, training, or requiring respite care for a previously determined period of time.
2. Providing stimulating play opportunities / activities for the children in their care, appropriate to the child's age and stage of development and undertake such assistance as agreed in advance, with the parent/carer in relation to the care of their children, and be responsible for the parent's /carer's household in their absence.
3. Being aware of, and adhere to, all policies and procedures of Direct Childcare.
4. Working in co-operation with, and under the guidance and supervision of the management team, to attend regular support and supervision sessions, and training deemed appropriate by the management team.
5. Completing daily session reports, relevant to the care of the child (planned activities – outcomes) and to punctually submit weekly time sheets & session reports to the office for payment.
6. Taking part in the evaluation of the service under the direction of the management team
7. Ensuring services provided are non-discriminatory with respect to gender, race, sexuality, ethnicity and disability
8. Undertaking any duties that the management team may deem appropriate for the service

The job description is a broad picture of the post at the time of preparation. It is not an exhaustive list of all possible duties, and it is recognised that jobs change and evolve over time.

**This remit will be reviewed annually.
Direct Childcare is an equal opportunities employer.**